

YOUTH MINISTRY COORDINATOR

Job Description

Purpose:

To provide spiritual, organizational, and administrative leadership to the church's ministry with youth and their families.

Qualifications:

- Vital relationship with Jesus Christ.
- Teachable, servant's heart with teamwork mentality.
- Obvious love for youth in grades six through twelve.
- Proven leadership ability to meet the challenges and demands of a comprehensive youth ministry that is Incarnational in its theological approach and relational in methodology.
- Proven capabilities of relating to youth from 6th-12th grade, as well as adults, on both friendship and ministry leadership levels.

Responsibilities:

- To maintain a deep, vital and abiding relationship with Jesus Christ.
- To seek out and meet with youth, grades 6-12, sharing their joys and concerns, ministering to their needs, and challenging their spiritual growth. The first responsibility is the shepherding of youth of families closely related to the church through membership or regular involvement. The second responsibility is to reach the un-churched youth of our community.
- To recruit and train lay members to serve in a comprehensive youth ministry program. The Youth Ministry Coordinator will participate in, coordinate, and facilitate that program.
- To provide year-round leadership to Sunday and weekly youth programs and special events. This would likely include, but is not limited to: developing and participating in programs, teaching spiritual content, and coordinating outreach, worship, fellowship, discipleship, and recreation activities; retreats and camping opportunities; and mission activities.
- To develop and coordinate a strong youth music program.
- To minister to families of 6th-12th grade youth. To make appropriate referrals to pastors and other professionals when necessary.
- To provide direct supervision to the Youth Interns, including participation as a member of the Intern Committee.
- To participate in professional training and continuing education as needed, with approval of the supervisor and as outlined in the personnel manual.
- To attend worship services regularly and be willing to participate in the service on occasion.
- To participate with other youth professionals in the community as opportunities arise that fit within the church's purpose and youth ministry's vision.
- To work approximately 40 hours a week. It is understood the hours in youth ministry are very fluid and time adjustments will be made as needed regarding retreat weekends and camping/mission trips. The church and the YMC will commit together to being faithful regarding hours worked.

- To participate in meetings with assigned supervisor.
- To attend weekly staff meetings.
- To coordinate youth ministries with other ministry areas of our church thereby fostering a smooth transition between children and youth and giving our youth opportunities to relate to people of all ages.

Accountability: Accountable to the assigned supervisor and the Personnel Committee on behalf of the Session.

Relationships:

Relates to the Senior Pastor as Head of Staff and assigned supervisor. Maintains a close supportive relationship with Youth Ministry lay leaders, the church staff, and church members. Relates to persons and groups in the community regarding youth concerns. Is willing to commit completely to this church, even to becoming a member of our congregation.

Evaluation:

Performance reviews, measured by goals recommended by the Youth Ministry Team, will be conducted as outlined in the personnel manual.